

## Final Inspection Guidelines

This list is a guideline, following it will ensure a satisfactory inspection. This inspection is for move out purposes only. Any repairs that will be needed will be the responsibility of the tenant and will be deducted from their damage deposit.

Careful attention and meticulous cleaning of the following items will insure prompt return of damage deposit.

- All Light Bulbs to be in Working Order
- Baseboards
- Blinds/Shades working and clean
- Cabinet/Pantries & Drawers – inside and out
- Ceiling Fans and Blades (dust)
- Cobwebs – Corners & Ceilings
- Countertops
- Doors/Woodwork – no scratches or holes (Use Old English Scratch Cover)
- Floors
- Furnace Area/Closet (filters replaced) – Hardware store for less than \$5
- Mirrors (Windowed)
- Range & Hood Filter
- Refrigerator – Inside and Out/Top
- Stove Top/Oven/Drip Pans/Racks (lift stove top & clean under burners)
- Sink Fixtures
- Sinks
- Soap Dishes
- Bathtubs/Shower Stall – NO soap scum/mildew
- Toilets
- Towel Racks Secure
- Walls – Especially around Light Switches & Wall Plates
- Walls – NO stickers/scratches/holes
- Windows – Windowed & Window Sills
- Window Screens – NO holes
- Washer/Dryer area
- Smoke Detectors Working
- Sweep Hallway

Also check to see that the following are in order:

- NO garbage or trash on premises
- All repairs to premises during occupancy have been made (i.e., torn screens, broken windows, drains are not clogged, etc.)
- All carpets are to be *professionally* cleaned with receipt given to RTL. NO RUG DOCTORS/or any handhelds are allowed.